



Applications are invited for this **full-time permanent Head of Department: Psychology** position.

JOB PROFILE

DEPARTMENT: Wellness Department
REPORTS TO: Head of Student Affairs
CLOSING DATE: 05 February 2024

<p>Organizational Description</p>	<p>The Oprah Winfrey Leadership Academy for Girls (The Academy) is a world-class educational platform for girls which is aimed at nurturing a new generation of dynamic women leaders. This residential boarding school is situated in Meyerton, Gauteng Province, with just over 300 students enrolled in Grades 8 -12. Grade 12. Students write the Independent Examination Board (I.E.B.) NSC Examination.</p> <p>Applications are invited from suitably qualified candidates. Applications must be accompanied by a cover letter, CV with names of three contactable references, a copy of the highest qualification/s and a copy of identity. Interested candidates must register their profile at www.pnet.co.za to submit their application. Further information about the Academy can be found on its website (www.owlag.co.za).</p> <p>Regrettably, emailed, faxed, and hand-delivered applications will not be considered. Only applications submitted through the Pnet portal will be considered. Only suitably qualified applications will be considered. Should you not hear from us by 31 March 2024, please consider your application to be unsuccessful. The Academy reserves the right not to fill this position.</p> <p><i>'The Academy is a member of the Independent Schools Association of Southern Africa (ISASA) and is an equal opportunity employer.'</i></p> <p><i>'The Academy, in line with the Protection of Personal Information Act (POPIA), will attempt to ensure that the confidentiality of all applicants for this role is protected. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection and reporting process.' By submitting your application, you are recognising and accepting this disclaimer.</i></p>
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<p>Purpose of the job</p>	<ul style="list-style-type: none"> ● To provide leadership and oversight to the Psychology Department, drive the realisation of the Academy's strategic goals and provide a unique and high quality educational and psychological service; ● To promote the general progress and well-being of individual learners and groups to reach their potential in terms of academic, social and emotional development; ● Provide tactical leadership to direct subordinates, ensuring alignment to the Academy's vision and strategic goals.
<p>Minimum academic requirements and experience</p>	<ul style="list-style-type: none"> ● A Master's degree in Education Psychology; ● Registration with the Health Professions Council of South Africa; ● A minimum of 5 years' experience as an Education Psychologist post registration with the Health Professional Council of South Africa (HPCSA); ● Proven experience of working with children and trauma; ● Proven experience in budgeting and financial forecast management; ● Proven people management and leadership experience; ● A relevant leadership/ management/ qualification will serve as an added advantage; ● Should ideally have experience in a school or learning environment.
<p>Knowledge, Skills and Attitude</p>	<ul style="list-style-type: none"> ● Demonstrated ability in providing specialist psychological services within a learning environment; ● Demonstrated skill in developing systems and procedures, formulating policy, and implementing new strategies; ● Demonstrated ability in contributing to the strategic and operational development of strategy; ● Demonstrated ability in management and leadership; ● Strong commercial experience in budget forecasting and management; ● Ability to effectively manage internal and external relationships effectively; ● Commitment to continuous improvement of the customer experience through service delivery excellence; ● Ability to effectively convey complex technical issues or concepts to all stakeholders; ● Team player with strong interpersonal skills and commitment to motivating and developing staff and team building; ● Solution oriented with strong analytical and statistical skills; ● Excellent verbal and written communication skills, including presentations and proposals; ● Attention to quality, accuracy and detail orientation; ● Ability to work under pressure and to tight deadlines; ● Proven ability to maintain the highest level of confidentiality; ● Excellent administration skills; ● Superior planning and organizational skills; ● Alignment with OWLAG's values; ● Willingness to learn and implement the Neurosequential Model of Therapeutics and actively encourage protocol alignment; ● Act with the highest integrity and always uphold the Academy's standards and values (Respect, Honour, Compassion, Service, Responsibility and Accountability).